



# Chertsey Primary School

Principal: *Sarah Baldwin*

[chertsey-p-school@det.nsw.edu.au](mailto:chertsey-p-school@det.nsw.edu.au)

Ph: (02) 4325 3963

Fax: (02) 4323 6891

ABN: 69 255 277 332

Willow Road, Springfield NSW 2250

Wednesday, 9<sup>th</sup> December, 2020

## Year 6 Farewell Dinner and Graduation Ceremony 2020

Dear Parents and Carers,

Recent changes to COVID restrictions have enabled us to make an alteration to our Year 6 Farewell Dinner for 2020. Changes to the NSW Department of Health regulations, those of Erina Leagues Club and the Department of Education have allowed for doubling of the number of people we are able to accommodate in our room at Erina Leagues Club.

We are now able to invite **one member or carer per student only (no sibling/s)** towards the conclusion of this event. It does require the following considerations:

- **One family member or carer per student only (no sibling/s)** will be allowed to enter the Reception Room at **7:45pm**.
- Each nominee will need to complete the nomination form on the following page regarding who will be attending (**this must be returned by this Friday 11<sup>th</sup> December**). This name and contact details will be placed onto our contract tracing list.
- The nominee will need to complete a department acknowledgement form on arrival to the reception room and ensure they are well and free of any flu like symptoms. This includes adopting good hygiene practices and minimise mingling.
- The nominated parent will social distance 1.5 metres during the event.
- The nominee understands that the designated event requires the nominee to leave promptly (**by 8:30pm**).

Please note that no other details for the Year 6 Farewell Dinner have changed.

- Our 2020 Year 6 Farewell will be held at **Erina Leagues Club** on **Monday, 14<sup>th</sup> December, 2020**.
- The night will start with photos at **5:00pm** outside of Erina Leagues Club and the formal dinner and dance will commence from **5:30pm**.
- **One family member or carer per student only** will be allowed to enter the Reception Room at **7:45pm**.
- Students and their family member or carer must vacate the Reception Room by **8:30pm**.

Although Department of Education regulations allow for end of year award ceremonies to be conducted, we must comply with all of the NSW Department of Health regulations regarding adult attendees including following the 2 square metre rule. Our school facilities have insufficient capacity to accommodate the number of adults for such an event. To enable one family member or carer per student to attend this event, we have therefore decided to conclude our 2020 Year 6 Farewell Dinner with our Year 6 2020 Graduation ceremony. Please note that the combining of these two events will be in lieu of our Year 6 Graduation Assembly on Wednesday, 16<sup>th</sup> December.

Our planned farewell arch will remain as planned on Wednesday, 16<sup>th</sup> December. At 2:45pm on Wednesday, 16<sup>th</sup> December all students K-5 will be positioned around the school, mindful of the 2 square metre rule, to form a farewell arch. We are encouraging parents to form their own arch starting outside of our front school gate and making their way down Willow Road, towards Sherwood Drive. You may be creative with the way you socially distance yourself to create the arch, for example, using umbrellas to reach across to the person standing on the other side. Year 6 students will exit Chertsey Primary School for the final time via this arch at **3:00pm**.

We thank you for your understanding of the changes that we have been required to make this year, the time it takes to reorganise school events and for your ongoing support. Although events will look different this year, we are striving to make these special moments as memorable for our students as possible.

If you have any questions, please do not hesitate to contact the Stage 3 Assistant Principal, Kimberlee Vaughan.

Kind regards,

Kimberlee Vaughan  
Stage 3 Assistant Principal

Stage 3 Teachers

## Nominated Year 6 Farewell Parent

Student: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Contact phone number: \_\_\_\_\_

Email address: \_\_\_\_\_